

Casual Guest Form

This form must be completed for any guest who will be staying longer than 7 days.

Name of Member/Host: _____

Name of guest: _____

Date of arrival: _____

Expected length of stay: _____

Are there any special needs or circumstances pertain to your guest that the Co-op should be aware of?

Please be aware of the following information and make your guest aware as well:

- The length of stay for a Casual Guest is a maximum of 3 months
- An extension of this length of stay must be requested in writing from the Board
- The member must be in residence during the guest's stay unless permission is granted by the Board
- The member will be responsible for payment of the housing charge, the maintenance of the unit, adherence to by-laws and policies of the Co-op
- Immediate neighbours should be notified of the guest's arrival so his/her presence in the building is not questioned

Member's Signature

Guest Signature