

SKHC Safety/Security Incident Report

***PLEASE BE ADVISED THIS REPORT IS FOR SKHC RECORDS ONLY.
IF THIS IS A POLICE MATTER, IT IS YOUR RESPONSIBILITY TO CONTACT
THE POLICE IMMEDIATELY***

Date of Report: _____ **Name:** _____ **Unit:** _____

Date of Incident: _____ **Time:** _____

Location: Please explain as precisely as possible where on TPL property the incident took place.

Nature of the Incident: *Please describe as succinctly as possible the events that took place in the order in which they occurred.*

Were you a **victim** of illegal or inappropriate actions?

Were you a **witness** to illegal or inappropriate actions?

Person(s) involved: *Please indicate as accurately as you can the number of persons engaged in the illegal or inappropriate actions?*

Provide as much detail as you can to describe any of these persons. Include height, build, hair colour/style, any distinguishing physical features or apparel.